



Cabinet Forward Plan of Key and Non-Key Decisions for Cambridge City Council

December 2025

Introduction

This Forward Plan sets out the key and non-key decisions to be taken by the Cabinet. This includes any decisions that are due to be taken in private.

Published 17 November 2025

Executive Forward Plan and Notices required by the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

There is a legal requirement for local authorities to publish a notice setting out the key decisions that will be taken by the Cabinet or Individual Cabinet Member at least 28 clear days before such decisions are to be taken. This Forward Plan incorporates the Notice of Intention to make Key Decision and sets out the decisions which are intended to be taken at Cambridge City Council by Cabinet or Individual Cabinet Members. Whilst this document provides details of known decisions for the following month, where details of decisions to be made after this period are known, they are provided for information.

The Plan also sets out where, if at all, it is anticipated that part of a Cabinet meeting will be held in private. This is where confidential or exempt information (as defined in the constitution) is likely to be made known. Notice is hereby given that it may be necessary for part of a Cabinet meeting to be held in private because it becomes apparent at the meeting that confidential or exempt information will otherwise be made known. Should this become apparent at the meeting the relevant part of the meeting will only be held in private upon the passing of a resolution which (where exempt information will be made known) describes the description of exempt information pursuant to Schedule 12A of the Local Government Act 1972.

The Forward Plan will be updated and rolled forward on a monthly basis. As this takes place, the programme will be adjusted and further decisions will be added or anticipated ones may be rescheduled or removed.

If a key decision is not included in the published Forward Plan for 28 clear days before a decision needs to be taken the Chairman of the Overview and Scrutiny Committee must be notified and a supplement to the Forward Plan published at least 5 clear days before the date on which the decision is proposed to be taken. If the date by which the decision has to be made makes compliance with this requirement impracticable the decision can only be made with the consent of the Chairman of the Overview and Scrutiny Committee who must be satisfied that the making of the decision is urgent and cannot reasonably be deferred.

If it is necessary to discuss an issue in private and 28 days' notice has not been given the decision may only be taken or the item discussed in private with the agreement of the Chairman of the Overview and Scrutiny Committee who must be satisfied that the need for the item to be taken to the meeting is urgent and cannot reasonably be deferred

Key Decisions

The Key decision thresholds at Cambridge City Council are:

- The decision is likely to result in the City Council incurring expenditure or making savings in excess of £500,000 (excluding procurement decisions or decisions relating to land acquisition or disposal). Excluded from this definition are all loans to banks or other financial institutions made in accordance with the Treasury Management Policy.
- Procurement decisions involving expenditure of £1,000,000 or more. In relation to letting contracts the key decision is seeking authority to procure (and delegate authority to award).

Or

- An acquisition or disposal of land or an interest in land with a value in excess of £600,000.

Or

- The decision is likely to be significant in terms of its effects on communities living or working in an area comprising one or more wards in the City.

Part 1 – Key Decisions						
Decision Title	Decision Description	Decision Maker	Date of Decision	Contact Officer	Documents to be considered	Relevant Scrutiny
Local Government Reorganisation (LGR) Proposal	To agree the LGR proposal submission that the Council will be supporting before	Cabinet Lead Cabinet Member	20 November 2025	David Kidston, Strategy and Partnerships	Cabinet will be meeting to discuss the recommendations made by Full Council. Report on proposal which is supported by	Performance, Assets and Strategy Overview and Scrutiny

Sign-Off	submission to MHCLG.	Cllr Cameron Holloway		Manager Chief Executive (Robert Pollock)	full suite of supporting and evidence base documents.	Committee
Greater Cambridge Local Plan – Draft Regulation 18 plan for consultation and updated Local Development Scheme	Agree the draft Greater Cambridge Local Plan and supporting documents and evidence base for consultation (mirror report to SCDC on the emerging joint local plan, alongside an updated Local Development Scheme setting out the plan- making timetable.	Cabinet Lead Cabinet Member Cllr Katie Thornburrow	25 November 2025	Jonathan Dixon, Planning Policy Manager Joint Director, Greater Cambridge Shared Planning and 3C Building Control (Stephen Kelly)	Report will be supported by full suite of supporting and evidence base documents, updated from the First Proposals GCLP consulted on in late 2021, and will include earlier consultation drafts.	Performance, Assets and Strategy Overview and Scrutiny Committee
Community Grants 2026-27	The approval of the Annual Community Grants with a value over	Cabinet Lead	13 January 2026	Julie Cornwell, Community	Report with summary of recommendations and Appendices.	Services, Climate and Communities Overview and

	£5,000 to voluntary and community groups, subject to budget approval in February 2026, and other recommendations on multi-year grants if appropriate.	Cabinet Member Cllr Anna smith		Funding and Voluntary Sector Manager, Director, Communities Group (Sam Scharf)		Scrutiny Committee
Community Infrastructure Levy draft charging schedule consultation	Cabinet is asked to approve a public consultation on a draft Charging Schedule setting out the types of development the Council is proposing charging a Community Infrastructure Levy to and the proposed rates	Cabinet Lead Cabinet Member Cllr Katie Thornburrow	10 February 2026	James Fisher, S106 Officer Joint Director, Greater Cambridge Shared Planning and 3C Building Control (Stephen Kelly)	Draft charging schedule Draft Greater Cambridge Infrastructure Funding Statement Draft instalment policy	Performance, Assets and Strategy Overview and Scrutiny Committee

Draft Greater Cambridge Planning Obligations Supplementary Planning Document Adoption	To report the outcome of consultation and consider adoption of the Supplementary Planning Document which has been subject to further consultation as agreed	Cabinet Lead Cabinet Member Cllr Katie Thornburrow	24 March 2026	Jonathan Dixon, Planning Policy Manager Joint Director, Greater Cambridge Shared Planning and 3C Building Control (Stephen Kelly)	Report on outcome of consultation	Performance, Assets and Strategy Overview and Scrutiny Committee
Leisure Management Contract 2026-2041	Outcomes of the retendering procurement exercise of the leisure portfolio and award of Contract.	Cabinet Lead Cabinet Member Cllr Mike Todd-Jones	24 March 2026	Ian Ross, Community, Sport & Recreation Manager, James Elms, Director City Services	Report on procurement process and award decision.	Services, Climate and Communities Overview and Scrutiny Committee

				Group Director, Communitie s Group (Sam Scharf)		
City Centre Heat Network	Report on outcomes of Detailed project development including, with recommendation for next steps. Includes key decisions related to Financial Implications, Addressing of net Zero commitments and allocated use/reallocation of Council assets.	Cabinet Lead Cabinet Member Cllr Rosy Moore	24 March 2026	Ben Binns, Assistant Director, Developmen t Director of Economy and Place (Lynne Miles)	Report on outcomes. Business Case. Heads of Terms.	Performance, Assets and Strategy Overview and Scrutiny Committee
East Barnwell Phase 2	Potential Approval for revised Development proposal - subject to finalising further design.	Cabinet Lead Cabinet Member Cllr Gerri	24 March 2026	Ben Binns, Assistant Director, Developmen t Director of	Report on proposal.	Performance, Assets and Strategy Overview and Scrutiny Committee

		Bird		Economy and Place (Lynne Miles)		
Climate Change Strategy	Approval of new Climate Change Strategy for 2026 - 2031.	Cabinet Lead Cabinet Member Cllr Rosy Moore	24 March 2026	Janet Fogg, Jemma Little, Catherine Stewart (Oakley) Director of Economy and Place (Lynne Miles)	Report on proposed Strategy including evidence base, consultation process and action plan.	Services, Climate and Communities Overview and Scrutiny Committee
Urban Forest Strategy	Approval of new Urban Forest Strategy 2026-2036	Cabinet Lead Cabinet Member Cllr Rosy Moore	24 March 2026	Matthew Magrath, Alistair Wilson Director, City Services Group (James	Report on proposed strategy, post consultation, including delivery opportunities, actions, KPIs and policies	Services, Climate and Communities Overview and Scrutiny Committee

				Elms)		
Biodiversity Strategy (Mid-term review)	Approval of updated Biodiversity Strategy (2022 – 2030)	Cabinet Lead Cabinet Member Cllr Martin Smart	24 March 2026	Guy Belcher, Alistair Wilson Director, City Services Group (James Elms)	Report on mid-term strategy review, post consultation, including delivery opportunities, actions, KPIs and policies	Services, Climate and Communities Overview and Scrutiny Committee
NEW Fleet decarbonisation and replacement project.	To approve the phased investment of £8 million over three years for the decarbonisation and replacement of the Council's fleet, supporting the Council's Net Zero Carbon commitments and operational service delivery. This includes procurement of electric and alternative-fuel vehicles.	Cabinet Lead Cabinet Member Cllr Rosy Moore	24 March 2026	Peter Birch, Fleet Service Manager Director, City Services Group (James Elms)	Report on proposed fleet strategy.	Services, Climate and Communities Overview and Scrutiny Committee

NEW Tenant & Leaseholder Involvement Strategy	Approval of updated Strategy (2026 – 2028)	Cabinet Lead Cabinet Member Cllr Gerri Bird	24 March 2026	Kate Grigg, Resident Engagement Manager Assistant Director, Housing and Health (Samantha Shimmon)	Report on proposed Strategy including KPIs, engagement process and action plan	Services, Climate and Communities Overview and Scrutiny Committee
NEW Greater Cambridge Authority Monitoring Report 2024-25	To agree to publish the Greater Cambridge Authority Monitoring Report 2024-25	Cabinet Lead Cabinet Member Cllr Katie Thornburrow	24 March 2026	Jonathan Dixon, Planning Policy Manager Joint Director, Greater Cambridge Shared Planning and 3C Building Control (Stephen	Report on publishing of Greater Cambridge Authority Monitoring Report	Performance, Assets & Strategy - Local Plan documents

				Kelly)		
Small Sites Development update	Update report noting progress and seeking budgetary approvals to bring forward schemes.	Cabinet Lead Cabinet Member Cllr Gerri Bird	Not before 1st June, 2026	Ben Binns, Assistant Director, Development Director of Economy and Place (Lynne Miles)	Report on proposal.	Performance, Assets and Strategy Overview and Scrutiny Committee

Non-Key Decisions

Non-key decisions are those that do not have a significant impact on the local community or budget but still need to be documented for transparency. These decisions are typically taken by senior officers or delegated decision-makers.

Part 2 – Non-Key Decisions						
Decision Title	Decision Description	Decision Maker	Date of Decision	Contact Officer	Documents to be considered	Relevant Scrutiny
Council Tax Reduction	To approve Council Tax Reduction from April 2026 to March 2029	Cabinet Lead	16 December	Naomi Armstrong, Benefit	Report setting out proposed minor changes to working age Council Tax	Performance, Assets and Strategy Overview

	following public consultation	Cabinet Member Cllr Simon Smith	2025	Manager Chief Operating Officer (Jane Wilson)	Reduction.	and Scrutiny Committee
Biodiversity Strategy (Mid-term review)	Cabinet is asked to approve a public consultation on the mid-term review of the Strategy	Cabinet Lead Cabinet Member Cllr Martin Smart	16 December 2025	Guy Belcher, Alistair Wilson Director, City Services Group (James Elms)	Report with draft Biodiversity Strategy review and proposed public consultation questions	Services, Climate and Communities Overview and Scrutiny Committee
Cambridgeshire & Peterborough Local Nature Recovery Strategy	To provide Supporting Authority Approval of CPCA document for publication	Cabinet Lead Cabinet Member Cllr Martin Smart	16 December 2025	Guy Belcher, Alistair Wilson Director, City Services Group (James Elms)	Report on final LNRS seeking approval for CPCA to publish	Services, Climate and Communities Overview and Scrutiny Committee

Biodiversity Duty Reporting	To approve Statutory Report for submission to National Government	Cabinet Lead Cabinet Member Cllr Martin Smart	16 December 2025	Guy Belcher, Alistair Wilson Director, City Services Group (James Elms)	Report on biodiversity actions delivered over the past 5 years.	Services, Climate and Communities Overview and Scrutiny Committee
Quarterly update on new build housing delivery	Regular update on the delivery of new council homes under the 500 and 10 year new homes programmes.	Cabinet Lead Cabinet Member Cllr Gerri Bird	16 December 2025	Ben Binns, Jaques van der Vyver Director of Economy and Place (Lynne Miles)	Report on new build housing delivery.	Performance, Assets and Strategy Overview and Scrutiny Committee
Homelessness Prevention Grants to Agencies	To approve the award of homelessness prevention grants (HPGs) to agencies.	Cabinet Lead Cabinet Member Cllr Mike Todd-	13 January 2026	Simon Hunt, Housing Services Manager - Housing Advice	Report setting out proposed grant allocations following application process.	Services, Climate and Communities Overview and Scrutiny Committee

		Jones		Director, Communitie s Group (Sam Scharf)		
Quarterly update on new build housing delivery	Regular update on the delivery of new council homes under the 500 and 10 year new homes programmes.	Cabinet Lead Cabinet Member Cllr Gerri Bird	24 March 2026	Ben Binns, Jaques van der Vyver Director of Economy and Place (Lynne Miles)	Report on new build housing delivery.	Performance, Assets and Strategy Overview and Scrutiny Committee
Local Nature Reserve Designations in Chesterton	Cabinet approval to designate 2 new Local Nature Reserves (LNRs) on City owned land	Cabinet Lead Cabinet Member Cllr Martin Smart	24 March 2026	Guy Belcher, Alistair Wilson Director, City Services Group (James Elms)	Report including proposed site maps, draft management plans and local residents' consultation responses	Services, Climate and Communities Overview and Scrutiny Committee

Exemptions and Confidential Decisions

If any decision is to be taken in private (i.e., exempt from public access), a brief explanation of the grounds for the exemption must be provided. A link to those can be found here [Local Government Act 1972](#)

Part 3 – Decisions That Are Confidential						
Decision Title	Decision Description	Decision Maker	Date of Decision	Contact Officer	Documents to be considered	Relevant Scrutiny
Proposals for redevelopment of Cambridge Leisure Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Approval for high level masterplan scheme and associated commercial deal proposals.	Cabinet Lead Cabinet Member Cllr Antoinette Nestor	13 January 2026	Programme Director – Major Regeneration (Fiona Bryant)	Cultural Infrastructure Strategy/Heads of Terms/Masterplan proposals/backing evidence	Performance, Assets and Strategy Overview and Scrutiny Committee
Leisure Management Contract 2026-	FINANCIAL INFORMATION in relation the business	Cabinet Lead Cabinet	24 March 2026	James Elms, Ian Ross, Sam Scharf,	Report on procurement process and award decision.	Services, Climate and Communities Overview and

2041 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	case from the Tenderer will be commercially restricted.	Member Cllr Mike Todd-Jones		Director, City Services Group, Community, Sport & Recreation Manager, Director of Communities Director, Communities Group (Sam Scharf)		Scrutiny Committee
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Cabinet Dates 2025/26:

2025: 24 June, 15 July, 23 September, 21 October, 20 November, 25 November, 16 December

2026: 13 January, 10 February, 24 March

Members of Cabinet

Cllr Holloway

Leader of the Council

Cllr Wade	Deputy Leader
Cllr Bird	Housing
Cllr Moore	Climate Action & Environment
Cllr Nestor	Culture, Economy & Skills
Cllr Smart	Nature, Open Spaces & City Services
Cllr A. Smith	Communities
Cllr S. Smith	Finance & Resources
Cllr Thornburrow	Planning & Transport
Cllr Todd-Jones	Safety, Wellbeing and Tackling Homelessness

Overview & Scrutiny Committees:

Performance & Assets:	Services, Climate & Communities
10 June 2025 9 September 2025 4 November 2025 9 December 2025 (New) 27 January 2026 3 March 2026	1 July 2025 7 October 2025 2 December 2025 3 February 2026 11 March 2026
Leader (inc Cambridgeshire and Peterborough Combined Authority reports)	Climate Action & Environment
Planning & Transport	Communities
Finance & Resources	Safety, Wellbeing & Tackling Homelessness
Housing	Nature, Open Spaces & City Services

Contact Details

For more information on any of the decisions listed, please contact:

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